

**MINUTES OF TOWN COUNCIL MEETING OF OCTOBER 26, 2016**

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, October 26, 2016.

*PRESENT:* Richard Wallace, *Mayor*; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer, and Craig Cropper, *Councilmen*; and Andrea J. Derby, *Clerk*.

Also present were RJ Johnson, *Zoning Administrator*, Mary Dahlke, *Chairman of the Planning Commission*, Sarah Nock, Christopher Newman, Christina Toft, and David Ethington.

The minutes of the former meeting were approved.

Mrs. Smith reported being in receipt of FEMA's application to allow for participation in the flood insurance program. She confirmed that it would not cost the Town anything to participate. She further noted that by the Town participating, flood insurance would not be a requirement to property owners, but would allow those who desire, the ability to purchase. On motion by Mrs. Smith, seconded by Mrs. Lewis and carried, voice votes were called for in regards to a "Resolution for the National Flood Insurance Program," and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Craig Cropper	none	none	none
Patricia Smith			
Paul White			
James Johnson			
Joyce Lewis			
Steve Troyer			

The Mayor reported having spoken with Bill Savage and that he would look into the cleaning of the ditch that runs beside the Town Hall.

Per Town Attorney, David Rowan's memo, a brief discussion took place regarding the proposed amendments to the Town Ordinances. After discussion and based on Mr. Rowan's memo, the Council referred the proposed revisions back to the Planning Commission and the matter was tabled until the next meeting of Council.

A brief discussion took place regarding whether to hold a leaf pick up. It was decided that due to lack of participation, a pick up would not be held this year.

The Clerk was directed to place a Halloween curfew of 8:00 pm on the Town sign.

A discussion took place regarding the up coming holiday season. November 15 at 7:00 pm was scheduled to "spruce-up" the holiday wreaths. It was decided to hold a holiday celebration on December 4 at 7:00 pm, to include the Community Band, Christmas carols, tree lighting, and refreshments.

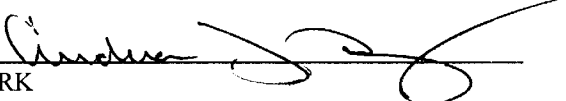
Mr. White reported a siting of a rabid raccoon on Old Mill Lane.

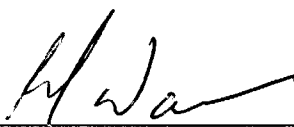
Mr. Cropper noted that the grass on 23375 Sand Cove Road was in need of cutting. The Clerk was directed to forward a letter regarding same.

Mr. Cropper further noted that someone had fallen due to a section of sidewalk that was in need of repair. The Mayor responded that he would contact VDOT regarding same.

Mr. Cropper also reported that there was an unlicensed vehicle on property on Joynes Neck Road.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED

## **RESOLUTION FOR THE NATIONAL FLOOD INSURANCE PROGRAM**

**WHEREAS**, the Town Council for the Town of Accomac, being aware of the recurring flooding and the threat of flooding from low areas and the resulting damage to property located within the Town of Accomac; and

**WHEREAS**, there is a desire and need for the program of insurance coverage for those who reside or hold title to property located within such flood prone areas; and

**WHEREAS**, relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968, as amended; and

**WHEREAS**, the regulations declared by the Federal Insurance Administrator under said Act require:

- (1) an official legislative or executive act indicating a local need for flood insurance and a desire to participate in the National Flood Insurance Program; and
- (2) assurances in the form of action by the appropriate local legislative body committing the local legislative body to certain future courses of action;

**NOW THEREFORE**, be it resolved by the Town Council for the Town of Accomac;

**THAT**, it will comply with the regulations of the National Flood Insurance Program:

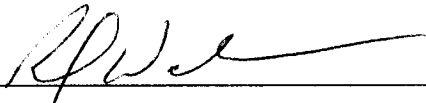
- 1) To recognize and duly evaluate flood, mudslide, mudflow and/or flood-related erosion hazards in all official actions in the areas having special flood, mudslide, mudflow and/or flood-related erosion hazards and to take such other official action reasonably necessary to carry out the objectives of the program; and
- (2) To assist the Administrator at their request, in their delineation of the limits of the areas having special flood, mudslide, mudflow or flood-related erosion hazards; and
- (3) To provide such information concerning present uses and occupancy of the flood plain, mudslide, mudflow or flood-related erosion areas the Administrator may request; and
- (4) To maintain for public inspection and furnish upon request, for the determination of applicable flood insurance risk premium rates within all areas having special flood hazards identified on a FHBM or FIRM, any certificates of flood-proofing, and information on the elevation (in relation to mean sea level) of the level of the lowest flood (including basement) of all new or substantially improved structures, and include whether or not such structures contain a basement, and if the structure has been flood-proofed, the elevation (in relation to mean sea level) to which the structure was flood-proofed; and

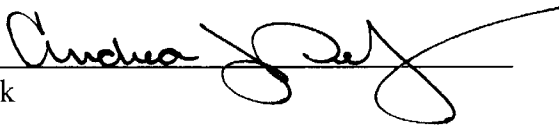
(5) To cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain, mudslide, mudflow or floor-related erosion areas and cooperate with neighboring communities with respect to the management of adjoining floodplain, mudslide, mudflow and/or flood-related erosion areas in order to prevent aggravation of existing hazards; and

(6) Upon occurrence, to notify the Administrator in writing whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area. In order that all FHBM's and FIRM's accurately represent the community's boundaries, include within such notification a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority; and

(7) To appoint the Mayor or their successor with the responsibility authority and means to implement the commitments made herein and to submit annually or biennially a report to the Administrator on the progress made during the past year within the community in the development and implementation of floodplain management measures.

**ADOPTED** this 26<sup>th</sup> day of October, 2016.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

**MINUTES OF TOWN COUNCIL MEETING OF SEPTEMBER 28, 2016**

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, September 28, 2016.

*PRESENT:* Richard Wallace, *Mayor*; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer, and Craig Cropper, *Councilmen*; and Andrea J. Derby, *Clerk*.

Also present were Elizabeth Wolfe, *Attorney*, Mary Dahlke, *Chairman of the Planning Commission*, Ann Hartnett, Sarah Nock, Christopher Newman, Christina Toft, David Ethington, Kay Colonna, Robin Swert, Sandra Balmoria, John and Marcia Carey.

The minutes of the former meeting were approved.

The Mayor reported that the public hearing on the proposed revisions to the Town Ordinances would be postponed to allow for Town Attorney, David Rowan's review. This matter was tabled until the next Meeting of Council.

Mrs. Smith noted that she has obtained the application from FEMA to allow the Town to participate in it's flood insurance program. This matter was tabled until the next Meeting of Council.

The Treasurer presented her accounts for the year 2015 – 2016, and on motion by Patricia Smith, seconded by Joyce Lewis and carried, they were accepted as submitted and a copy of the same is attached to these Minutes.

Per James Johnson, a brief discussion took place regarding Halloween. The Clerk was directed to place an 8:00 pm curfew on the Town sign. It was further noted that no newspaper ad would be run.

Paul White reported that due to the heavy rains, there was standing water on the North end of Town. No action was taken.

Mayor Wallace commended Chris Newman on the flowers that he planted by the Debtor's Prison.

A discussion to place regarding the up-coming Christmas holidays. Joyce Lewis reported that the Community Band offered to play sometime during the holiday. Steve Troyer suggested a Christmas tree on the corner of Front and Lilliston. Elizabeth Wolfe gave her legal perspective regarding nativity scenes on government property.

The Mayor then opened the floor up for citizen comments;

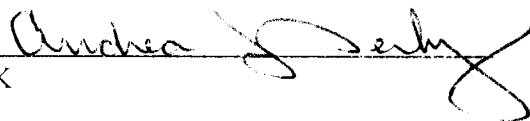
Mary Dahlke responded to a letter received from Sandra Balmoria.

Marcia Carey spoke regarding "unattractive properties" in the Town.

Robin Swert suggested charging a fee for waste removal and using the "extra funds" for Town purposes.

Chris Newman suggested holding an art exhibit in the Spring. Mrs. Dahlke added that perhaps it could be held during Garden Week. A community yard sale was also suggested.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED

**Andrea J. Derby, Treasurer, Town of Accomac, Annual Accounting**

<b>08-31-15 General Fund as per last accounting</b>		<b>&lt; 12,409.78&gt;</b>
<b>Receipts</b>		
Sales Tax (June 2015 through May 2016)	22,990.50	
CATV	5,202.62	
Litter Grant	1,071.00	
PPTRA	1,039.77	
Real Estate Taxes	27,268.53	
Personal Property Taxes	2,334.91	
Automobile Decal Sales	2,538.00	
Donation (parade popsicles)	58.35	
Auto Rental	1,762.14	
<b>Total Receipts</b>	<b>64,265.82</b>	<b>51,856.04</b>
<b>Disbursements</b>		
Litter Grant Expenditure	742.25	
Insurance (Hall Richardson)	344.00	
Insurance (VA Risk 2)	391.00	
Dues (Chamber of Commerce)	187.00	
Dues (Virginia Municipal League)	388.00	
Social Security & Unemployment Taxes	11.70	
Telephone & DSL	1,287.08	
Waste Removal (Sept 2015-Aug 2016)	36,732.36	
Electric	8,249.63	
Legal (David W. Rowan, Esq., Town Attorney)	186.78	
Council Per Diems	2,100.00	
Decal & Tax Commission	1,309.27	
Clerk Salary (1,500.00 less 114.75 taxes)	1,385.25	
Mayor Salary (800.00 less 61.20 taxes)	738.80	
Zoning Administrator Salary (360.00 less 27.54 taxes)	332.46	
PO Box Rent	48.00	
Automobile Decals Costs	116.87	
Tax Preparation	150.00	
Printing & Publication (Budget ad)	472.77	
Printing & Publication (Decal ad)	146.46	
Parade (popsicles)	49.50	
Parade (10 additional flags)	189.70	
Donation (Accomack Community Band)	100.00	
Sidewalk / Curb Maintenance	572.30	
Christmas	276.10	
Election	870.53	
Misc (3 town decal signs)	300.11	
Office Rent (23401 Front Street, Accomac, VA)	1,500.00	
Office Heat (Floyd Energy - oil)	273.79	
Office Supply (bank maintenance fee)	41.50	
Office Supply (postage)	47.00	
Office Supply (printer cartridges)	165.06	
Office Supply (certified mail fees)	12.94	
Office Supply (500 pre-stamped envelopes)	579.50	
Office Supply (certified mail fees)	7.41	
Office Supply (printer power supply)	19.51	
Reallocation of County funds for car rental incorrectly directly deposited into town account	840.64	
<b>Total Expenditures</b>	<b>61,165.27</b>	
<b>08-31-16 General Fund per close of fiscal year</b>		<b>&lt;9,309.23&gt;</b>

INVESTMENT ACCOUNTS

Sun Trust Money Market Account	65,015.45
Interest	+ 32.54
Total	65,047.99

Sun Trust CD 60 month @ 1.65 % matures 04/27/2021	65,037.05
Sun Trust CD 66 month @ 2.00 % matures 03/26/2020	35,000
Sun Trust CD 66 month @ 2.00 % matures 03/26/2020	35,000

## MINUTES OF TOWN COUNCIL MEETING OF AUGUST 24, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, August 24, 2016.

*PRESENT:* Richard Wallace, *Mayor*; Patricia Smith, James Johnson, Paul White, and Craig Cropper, *Councilmen*; and Andrea J. Derby, *Clerk*.

Also present were Elizabeth Wolfe, *Attorney*, RJ Johnson, *Zoning Administrator*, Mary Dahlke, *Chairman of the Planning Commission*, Ann Hartnett, B. Drummond Ayres, Sarah Nock, Christopher Newman, Christina Toft, David Ethington, Edith McClean, Robin Swert, Arthur Joynes, Jo Penland, John and Marcia Carey.

The minutes of the former meeting were approved.

The Mayor announced the public hearing open in respect to comments concerning the budget for the year 2016-2017. After a brief discussion, on motion by Paul White, seconded by Patricia Smith, voice votes were called for in respect to the adoption of the budget and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Craig Cropper	none	none	Joyce Lewis
Patricia Smith			Steve Troyer
Paul White			
James Johnson			

The proposed levy on real estate, personal property and machinery and tools for the year 2016 was then brought up and it was ordered that:

A tax levy of \$0.09 be and the same hereby is levied upon each and every \$100 of assessed value of real estate and mobile homes and tax levy of \$0.15 be and same is hereby levied upon each and every \$100 of assessed value of personal property and machinery and tools in the Town of Accomac, assessed with taxes for the year 2016, the same to be used for Town purposes.

On motion by Patricia Smith to go into a closed executive session pursuant to Virginia Code §2.2-3711(A)(7), seconded by Paul White, voice votes were called for and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Craig Cropper	none	none	Joyce Lewis
Patricia Smith			Steve Troyer
Paul White			
James Johnson			

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**Minutes of August 24, 2016**

The executive session was closed and the Mayor reconvened the Meeting of Council.

The Clerk noted that the proposed amendments to the ordinances are posted on the Town's website. The matter of the proposed amendments was tabled.

Mr. Cropper noted that the grass is in need of cutting at 23375 Sand Cove Road.

The Mayor then opened the floor up for citizen comments;

Sarah Nock noted that the algae was thick on the pond. She also reported that during the recent flood, water had seeped up from the ground into her home. She noted that she checked into getting flood insurance, but that because the Town of Accomac does not participate in FEMA's flood insurance program, that flood insurance was unavailable to her. She requested that the Council check into it as it would not cost the Town anything to belong nor make flood insurance a requirement to other Town residents.

Chris Newman questioned that in light of the Zika virus if the Town has considered spraying for mosquitoes.

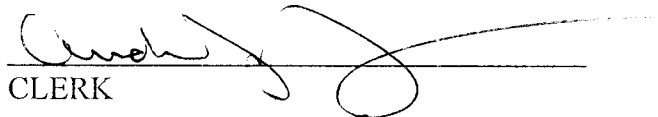
Robin Swert responded that the best prevention is to eliminate standing water and further noted that current pesticides aren't effective.

Jo Penland noted that although the trees and brush have been cut along the ditch by the Town Hall, the water flow is still restricted because some of the cut debris was left in the ditch. She also questioned the proposed amendments to the ordinances regarding the parking on lawns. She further noted that someone is target shooting on Sundays.

RJ Johnson suggested that chickens should be kept in coops and not to be allowed to run at large.

Marcia Carey and David Ethington questioned the need for the closed executive session.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED



MINUTES OF TOWN COUNCIL MEETING OF JULY 27, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, July 27, 2016.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were RJ Johnson, *Zoning Administrator*, Mary Dahlke, *Chairman of the Planning Commission*, Ann Hartnett, Sarah Nock, and David Ethington.

The minutes of the former meeting were approved.

The Mayor opened the floor to Mary Dahlke in regards to proposed revisions to the Ordinances. Mrs. Dahlke advised the Council that she was awaiting to hear back from Elizabeth Wolfe regarding the current advertising requirements in regards to the public hearing on the proposed revisions to the Ordinances. The Clerk was directed to post the proposed revisions on the Town's official website.

The Clerk presented the Council with a proposed budget for the upcoming fiscal year. After discussion, and with an increase in the Zoning Administrator's salary from \$360 to \$500, and on motion by Mrs. Smith, seconded by Mrs. Lewis, and carried the budget and tax levy of \$0.09 per \$100 on real estate and mobile homes, \$0.15 on personal property, and \$27.00 for motor vehicle decals was tentatively adopted, subject to final approval. The Clerk was directed to publish the same in the August 1, 2016, issue of the Eastern Shore News, giving notice of a public hearing on the budget to be held at the Board of Supervisor's Chambers in Accomac, Virginia on the evening of August 24, 2016, at 7:30 pm.

The Mayor noted that he had attempted to speak with Ms. Johnson regarding her razed Front Street property, but that she wasn't in and that he would make another attempt.

The Clerk noted that it would be appropriate to let it be known at the annual 4<sup>th</sup> of July parade that WESR donates the popsicles for the event. The Mayor agreed.

Ms. Smith reported that the ditch beside the Town Hall was overgrown with shrubbery and in need of cleaning out. The Mayor responded that he would look into it

Mrs. Smith further reported that the Dymso property located on Lilliston Avenue has much trash and debris, including household furniture, mattresses, and appliances, in the yard. The Clerk was directed to forward a letter to the property owners.

Mr. White noted that the Hargis' porch on Allentown has become very unsightly. No action was taken.

Mr. White further reported that the Galvan's grass, located on the corner of Front and Allentown, is overgrown again and is in need of a cutting. The Clerk was directed to forward a letter regarding same.

The Mayor then opened the floor up for citizen comments. Ann Hartnett spoke regarding the turkeys on Back Street.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED

## MINUTES OF TOWN COUNCIL MEETING OF JUNE 22, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, June 22, 2016.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were Elizabeth Wolfe, Attorney at Law, Mary Dahlke, Chairman of the Planning Commission, Christina Toft, Ann Hartnett, Sarah Nock, David Ethington, and Andrew Cropper.

The minutes of the former meeting were approved.

A brief discussion took place regarding the annual 4<sup>th</sup> of July parade. It was noted that the Community Band, American Legion, and the VFW would be attending. The Mayor noted that he would purchase the popsicles and additional flags for Courthouse Avenue. The Clerk noted that Charlie Russell of WESR would again cover the cost of the popsicles. The Clerk was directed to forward a donation in the amount of \$100 to the Community Band.

The Mayor opened the floor to Mary Dahlke in regards to proposed language for a fencing ordinance. Mrs. Dahlke advised the Council of Onley's, Onancock's and Cape Charles' ordinances regarding fencing and made her recommendations. After discussion and on motion by Steven Troyer, seconded by Patricia Smith and carried, for the ordinance to allow for a 4' fence height in front and side yards, 6' height in rear yards, and only to require a permit if a proposed fence doesn't meet the ordinance requirements. Voice votes were then called for to include the proposed fencing ordinance in the upcoming joint public hearing being held to amend the Town's Zoning Ordinances, and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joyce Lewis	Craig Cropper	none	none
Patricia Smith			
Steven Troyer			
Paul White			
James Johnson			

A brief discussion took place regarding "livestock." The Council asked Ms. Wolfe to review the current Town Ordinances regarding "livestock."

Mr. Cropper noted that Anita Johnson's burnt house has been razed, but not removed. He suggested extending her an invitation to attend a Meeting of Council to advise them of her plans regarding same. The Mayor noted that he would speak with Ms. Johnson.

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Minutes of June 22, 2016

The Mayor opened the floor to David Ethington. Mr. Ethington addressed the Council regarding possible options to reduce speed on Back Street. No action was taken at this time.

Mr. White reported that he did request radar from the State Police and that he would contact them again.

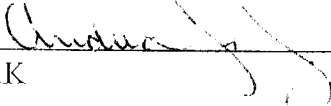
The Clerk provided the Council with a Memo from Town Attorney, David Rowan, regarding Freedom of Information Act (FOIA). The Mayor advised that the following were required by July 1, 2016:

- (a) The Council must appoint a FOIA officer
- (b) The FOIA link must be made available on the Town's official website

He further noted that there was an upcoming conference that would be informative if any Councilman was able to attend. Mr. Troyer responded that he may be able to attend.

He then questioned who was interested in being the Town's FOIA officer. Ms. Smith volunteered and the Council agreed.

No further business appearing the meeting adjourned.

  
\_\_\_\_\_  
CLERK

  
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APPROVED

**MINUTES OF TOWN COUNCIL MEETING OF MAY 25, 2016**

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, May 25, 2016.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were Mary Dahlke, Christina Toft, Chris Newman, Ann Hartnett, Sarah Nock, Robin Swert, B. Drummond Ayres, David Ethington, and Andrew Cropper.

The minutes of the former meeting were approved.

The Vice Mayor opened the floor to Mary Dahlke, Chairman of the Planning Commission. Mrs. Dahlke advised the Council that the Planning Commission met. She provided the Council with their proposed recommendations for "Family," "Dwelling," "Parking," "Chickens," and "Livestock." She further noted that they hadn't completed their recommendations for "Fencing." After discussion, the Council suggested the Commission make their suggested recommendations for "Fencing." On motion by Patricia Smith, seconded by Joyce Lewis and carried, voice votes were called for in respect to publishing the proposed revisions and to hold a public joint meeting of Council with the Planning Commission for the purpose of revising the Town's Zoning Ordinances, and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Craig Cropper	none	none	none
Joyce Lewis			
Patricia Smith			
Steven Troyer			
Paul White			
James Johnson			

A brief discussion took place regarding the annual 4<sup>th</sup> of July parade. It was noted that the 4<sup>th</sup> falls on a Monday this year and thus would be observed that day.


Mr. Cropper suggested contacting the State Police to request radar and/or doing decal checks within the Town. The Mayor responded that he would contact them.

Mrs. Smith provided the Council with a list of properties that have unlicensed vehicles and/or overgrown grass. The Clerk was directed to forward letters to: Maynor Perez (Tax Map No. 86A2-A-9) and Hector and Naomi Galvan (Tax Map No. 86A2-A-10).

The Mayor opened the floor to citizen comments and the following comments were made:

- (1) Chris Newman addressed the Council regarding the Library.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED

**MINUTES OF TOWN COUNCIL MEETING OF APRIL 27, 2016**

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, April 27, 2016.

PRESENT: Patricia Smith, Vice Mayor; Joyce Lewis, James Johnson, Paul White, and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were Mary Dahlke, Christina Toft, and Monica Gould.

The minutes of the former meeting were approved.

The Vice Mayor opened the floor to Mary Dahlke, Chairman of the Planning Commission. Mrs. Dahlke provided the Council with a memo from David Rowan, Town Attorney. His memo provided a definition for "mobile home" and "modular home" per the *Virginia Code, §36-85.11*. His memo also provided several possible definitions for "family." Mrs. Dahlke and Mrs. Toft also recommended looking at "livestock" and "fencing." This matter was tabled until the next Meeting of Council.

Mr. White noted that certain properties in Town have several unlicensed vehicles parked in their yards. After a brief discussion this matter was tabled.

The Clerk noted that the new decal signs are up and approximately 100 decals have been sold to date.

The Clerk noted that Hortco has completed the first spraying for weed growth along the sidewalks and curbs.

The Clerk noted that the Town has a Certificate of Deposit coming due. She was directed to contact local banks and move into the best rate CD.

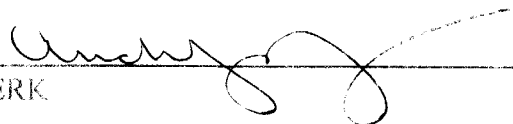
Mr. Johnson and Mr. White noted that there are several properties in Town where the grass is in need of attention.

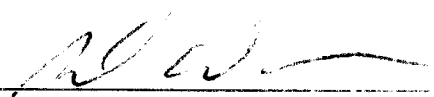
Mrs. Toft questioned the status of the burned properties in the Town.

The Mayor opened the floor to citizen comments and the following comments were made:

- (1) Monica Gould, Pastor of the Francis Makemie Presbyterian Church, introduced herself and offered the Church for meeting should the Town need it.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED

## MINUTES OF TOWN COUNCIL MEETING OF MARCH 23, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, March 23, 2016.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were Sarah Nock and Mary Dahlke.

The minutes of the former meeting were approved.

The Mayor opened the floor to Mary Dahlke, Chairman of the Planning Commission. Mrs. Dahlke reported that David Rowan, Town Attorney, is working on the "definition" of "family." She further noted that there needs to be a clear distinction between "mobile home" and "modular home." This matter was tabled.

The Mayor noted that the rubber no parking markers had been put back on Courthouse Avenue and Front Street. But noted that the ones by the Post Office were in the wrong location and he would contact VDOT again.

A brief discussion took place regarding unlicensed vehicles. No action was taken at this time.

The Mayor noted that he would contact Dreux Alvare/Hortco to spray along the sidewalks and curbs.

The Mayor suggested placing a sign on the town limit entrance signs regarding vehicle decals. The Council agreed.

A brief discussion took place regarding the brightness of the Town's streetlights. Mr. Cropper suggested that LED may be brighter and cheaper.

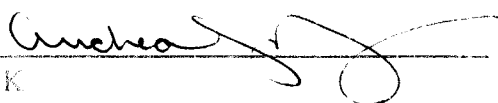
Mrs. Smith noted that there is a refrigerator on the lawn on Drummondtown Road. No action was taken at this time.

The Mayor opened the floor to citizen comments and the following comments were made:

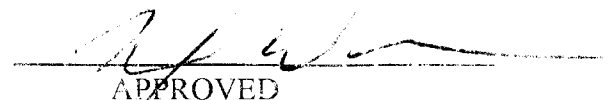
(1) Sarah Nock questioned if the Virginia Pilot made deliveries within the Town.

No further business appearing the meeting adjourned.

CLERK



APPROVED



## MINUTES OF TOWN COUNCIL MEETING OF FEBRUARY 24, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, February 24, 2016

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Steve Troyer and Craig Cropper, Councilmen, and Andrea J. Derby, Clerk

Also present were Sarah Nock, Jeffrey McCoy, David Ethington and Zach Ethington

The minutes of the former meeting were approved.

The matter regarding the proposed revisions to the Zoning Ordinances was tabled.

The Clerk reported that the May 16 clean up date has been confirmed with Davis Disposal and that notice has been placed in the Post Office and on the Town sign

The Mayor reported having spoken with VDOT regarding the rubber markers for Courthouse Avenue and Front Street. He noted that VDOT has them on order

The Clerk reported that the letter to Christopher Berry regarding his dead/rotten tree was returned by the USPS marked "temporarily away." The Council suggested re-sending the letter.

Mr. Cropper reported the unlicensed vehicle at the Castillo property has been moved. Mr. White noted that there are numerous unlicensed vehicles in the Town. This matter was tabled in order to put together a list.

The Clerk reported that the auto decals are on order and an ad was placed in the newspaper. She was directed to put notice on the Town sign.

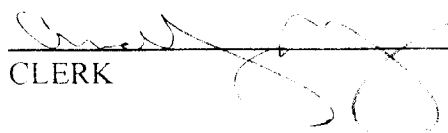
The Mayor noted that the three Town entrance signs are in need of attention. He further volunteered to see to same.

The Mayor noted that the Town election will be held on May 3, 2016.

The Mayor opened the floor to citizen comments and the following comments were made:

- (1) Jeffrey McCoy addressed the Council with his concerns regarding the recent decision of the Library to relocate to Parkslev

No further business appearing the meeting adjourned

  
CLERK

  
APPROVED

## MINUTES OF TOWN COUNCIL MEETING OF JANUARY 27, 2016

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 pm on Wednesday, January 27, 2016.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were Andrew Cropper, Mary Dahlke, Sarah Nock and David Ethington.

The minutes of the former meeting were approved.

The Mayor then opened the floor to Mary Dahlke regarding the proposed revisions to the Town's Zoning Ordinances. Mrs. Dahlke reported having spoken with members of the Planning Commission and offered the following recommendations:

- (1) That the town attorney provide the specific language for the definition of "mobile home" and "single family home"
- (2) Consider revising/up-dating the fee schedule
- (3) Consider fencing and livestock restrictions

Following her report, the Council agreed to her recommendations and this matter was tabled until the next meeting of Council.

A brief discussion took place regarding the holiday wreaths.

The Clerk noted that this is an election year for Mayor and Council.

A discussion took place regarding the annual Town clean-up and it was scheduled for May 16, 2016.

Mr. White noted that VDOT has not yet replaced the rubber markers on Courthouse Avenue and Front Street. The Mayor advised that he would contact VDOT.

Mr. Cropper reported that there is/are unlicensed vehicle(s) located at 24136 Joynes Neck Road. The Clerk was directed to forward a letter, including a copy of Ordinance restriction. He further reported that there is an unlicensed vehicle at the Lilliston Cottage. It was noted that this property has been sold and perhaps the vehicle would be moved soon, and thus no action was taken at this time.

Mr. Cropper reported that there is a dead/rotten tree overhanging the sidewalk at Christopher Berry's property on Front Street. The Clerk was directed to forward a letter advising him of the safety hazard.

The Mayor noted that Hortco's bill for weed control for the sidewalks and curbs came in under budget. He noted that he would contact Dreux Alvare if the Council wished to continue with this program. The Council responded that they did.

The Mayor opened the floor to citizen comments and the following comments were made:

- (1) Sarah Nock addressed the Council, noting that she has recently moved into town across from the Library. She voiced her concerns regarding the recent decision of the Library to relocate to Parksley.
- (2) David Ethington introduced himself as the newest member of the Board of Zoning Appeals.

No further business appearing the meeting adjourned.

  
CLERK

  
APPROVED