

MINUTES OF TOWN COUNCIL MEETING OF OCTOBER 22, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, October 22, 2014.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

No other citizens were present.

The minutes of the former meeting were approved.

"Resolution R-01-2014, A Resolution Recognizing Brooks E. Allen," for his twenty years of service to the Town was unanimously passed. The Clerk was directed to contact his wife, Carolyn Allen, to request her presence at the next Meeting of Council to present her with same.

The matter of the Kim Applegate's seat on the Board of Zoning Appeals was tabled.

A brief discussion took place regarding the Notice to the Town Residents. The Clerk was directed to include the Notice with the tax mailings.

A brief discussion took place regarding the meter/timer box for the holiday lights.

The matter of the cat population on Allentown Road was tabled.

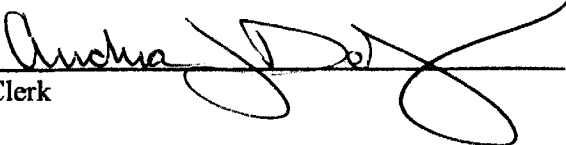
After a brief discussion, it was decided not to hold a Fall leaf pick-up this year.


Mr. Cropper noted that there were a couple of properties in Town that were in need of mowing.

The matter of the possibility of the County printing a VLF (vehicle license fee) on the annual tax bills was tabled.

It was determined that the November and December Meeting of Council be canceled unless important business should dictate the need for it between now and then.

No further business appearing the meeting adjourned.


Clerk


APPROVED

R-01-2014

RESOLUTION

A Resolution Recognizing Brooks E. Allen

WHEREAS, on Saturday July 5, 2014, Brooks Ewell "Butch" Allen, the Mayor of the Town of Accomac, Virginia, passed away just hours after the Town's annual non-motorized Fourth of July Parade; and

WHEREAS, Butch was elected and proudly served as Mayor of the Town of Accomac for twenty years and worked many years as a builder and carpenter; and

WHEREAS, Butch will always be remembered by residents of the Town of Accomac and surrounding communities as the man behind the smile, distributing popsicles after the parade, always willing to help others in need and serve in his community; and

NOW, THEREFORE LET IT BE RESOLVED by the Town Council of the Town of Accomac, Virginia, that the passing of Brooks Ewell "Butch" Allen left all who knew him saddened by the timing and swiftness of his passing, but comforted by the many memories of his life;
AND, BE IT FURTHER RESOLVED that the Council, on behalf of the Town, hereby extends to Carolyn Allen and her family our most heartfelt condolences on Butch's passing.

WITNESS this signature and seal:

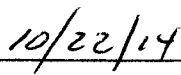
I hereby certify that the foregoing is a true and correct copy of the Resolution approved at the October 22, 2014, Meeting of the Accomac Town Council.

A COPY TESTE:



Richard Wallace,

Mayor, Town of Accomac



Date

MINUTES OF TOWN COUNCIL MEETING OF SEPTEMBER 24, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, September 24, 2014.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, Craig Cropper, and Steve Troyer, Councilmen; and Andrea J. Derby, Clerk.

No other citizens were present.

The minutes of the former meeting were approved.

The Mayor provided the Council with a draft Resolution recognizing former Mayor Brooks E. Allen for his twenty years of service. The Council had no revisions or additions. The matter was tabled until the next Meeting of Council to allow for the formating and printing of same.

The matter of the Kim Applegate's seat on the Board of Zoning Appeals was tabled.

A discussion took place regarding the matter of the Sun Trust CD coming due. After discussion the Council decided to purchase two CDs, in the amount of \$35,000 each at a rate of 2.00% for a term of 66 months.

The matter of the *Notice to Town Residents* was tabled.

The Treasurer presented her accounts for the 2013-2014 and on motion by Pat Smith, seconded by Joyce Lewis and carried, they were accepted as submitted and a copy of the same is attached to these minutes.

A brief discussion took place regarding the observance of Halloween. The Clerk was directed to post the curfew on the Town sign.

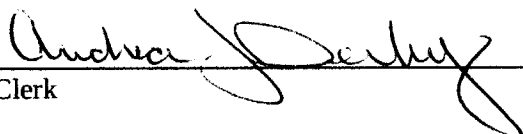
The Mayor reported having received a letter from the A-NPDC reporting that they had received funding from FEMA for a study in respect to flooding and wind on structures. The Council decided not to participate at this time.

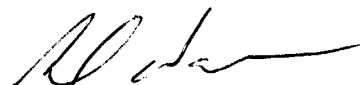
Mr. Cropper questioned the weed growth and sweeping of the sidewalks and curbs. It was noted that the VDOT had swept the streets in the Spring. Mrs. Smith responded that Tom Hines may apply for a license to spray herbicide. It was decided that no action would be taken at this time.

A brief discussion took place regarding the possibility of the County printing a LVF (license vehicle fee) on the Town's tax billings rather than selling auto decals. The Clerk noted that three other towns were also interested, but that the County wanted more towns to "be on board." Mrs. Lewis was directed to contact Mike Mason, Finance Director for the County, to question if the interested towns should go before the Board of Supervisor's.

Paul White questioned what could be done about the feral cat population on Allentown and provided the Council with a notice regarding rabies. Mr. White was directed to contact Animal Control.

No further business appearing the meeting adjourned.


Clerk


APPROVED

Andrea J. Derby, Treasurer, Town of Accomac, General Fund

08-31-13 by amount in hand as per last accounting		< 9,911.17 >
Receipts		
Sales Tax (June 2013 Through May 2014)	21,738.04	
CATV Franchise Fee (Communications Tax)	5,408.63	
Motor Vehicle Rolling Stock Tax	22.23	
Fire Grant	10,000.00	
Litter Grant	1,060.00	
PPTRA	1,039.77	
Real Estate Taxes	23,260.60	
Personal Property Taxes	1,994.89	
Automobile Decal Sales	2,536.00	
Permits	25.00	
Donation (parade popsicles)	96.07	
Total Receipts	\$67,181.23	\$57,270.06
Disbursements		
Fire Grant Expenditure	10,000.00	
Insurance	735.00	
Dues	599.50	
Social Security & Unemployment Taxes	0.00	
Telephone & DSL	1,744.89	
Litter Grant Expenditure	250.00	
Waste Removal	35,880.75	
Electric	8,027.60	
Legal	461.98	
Council Per Diems	1,830.00	
Planning Commission Per Diems	0.00	
Decal & Tax Commission	1,271.11	
Clerk Salary (1,500.00 less 114.75 taxes)	1,385.25	
Mayor Salary (800.00 less 61.20 taxes)	738.80	
Zoning Administrator Salary (360.00 less 27.54 taxes)	332.46	
PO Box Rent	48.00	
Landscaping / Beautification	58.14	
Automobile Decals Costs	107.32	
Tax Preparation	150.00	
Printing & Publication	764.23	
Web Site (domain name – 5 years)	74.95	
Parade (popsicles)	96.07	
Flags	131.63	
Contribution (band)	100.00	
Public Works (Mike Lewis)	300.00	
Sidewalk / Curb Maintenance	0.00	
Christmas	0.00	
Election	802.96	
Office Rent (23401 Front Street, Accomac, VA)	1,500.00	
Office Heat (Floyd Energy - oil)	566.65	
Office Misc (supplies and Town Hall landscaping)	581.56	
Reallocation of County funds for car rental incorrectly directly deposited	2,399.22	
Total Expenditures	\$70,938.07	
08-31-14 Amount of Balance In Hand		<13,668.01>

INVESTMENT ACCOUNTS

Sun Trust Money Market Account		59,200.45
Sun Trust CD cashed in		53,998.94
Interest	+	101.34
Total		\$113,300.73

Sun Trust CD 25 month @ 0.65 % matures 09/26/2014		\$20,761.59
Sun Trust CD 63 month @ 2.40 % matures 04/27/2016		\$50,000.00

MINUTES OF TOWN COUNCIL MEETING OF AUGUST 27, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, August 27, 2014.

PRESENT: Richard Wallace, Mayor; Patricia Smith, Joyce Lewis, James Johnson, Paul White, and Craig Cropper, Councilmen; and Andrea J. Derby, Clerk.

Also present were David W. Rowan, Town Attorney and Steve Troyer.

The minutes of the former meeting were approved with a minor correction.

The Mayor opened the floor to David W. Rowan, Town Attorney, regarding Anita Johnson's burned-out property on Front Street. Mr. Rowan discussed two possible options available to the Town:

- (1) Have the County declare it a nuisance and have the court order it razed.
- (2) The Town declare it blighted by ordinance and order it razed.

After discussion the Council decided to pursue the first option. The Clerk was directed to request Mr. Rowan forward a letter to Ms. Johnson advising her of their intent if it is not razed by December 31, 2014.

The Mayor announced the public hearing open in respect to comments concerning the budget for the year 2014-2015. After a brief discussion voice votes were called for in respect to the adoption of the budget and were recorded as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joyce Lewis Patricia Smith James Johnson Paul White			Craig Cropper

The proposed levy on real estate, personal property and machinery and tools for the year 2014 was then brought up and it was ordered that:

A tax levy of \$0.09 be and the same hereby is levied upon each and every \$100.00 of assessed value of real estate and mobile homes and tax levy of \$0.15 be and same is hereby levied upon each and every \$100.00 of assessed value of personal property and machinery and tools in the Town of Accomac, assessed with taxes for the year 2014, the same to be used for Town purposes.

A brief discussion took place regarding the vacant seat on the Council created by the appointing of Councilman Richard Wallace to Mayor. On motion by Mrs. Smith, seconded by Mrs. Lewis, and carried for Steve Troyer to fill the vacancy until the next scheduled election to be held May 3, 2016.

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Minutes of August 27, 2014

The matter of the vacant seat on the Board of Zoning Appeals was tabled.

The matter of the Sun Trust CD coming due was tabled until the next Meeting of Council to allow Mrs. Smith to obtain current bank offers available.

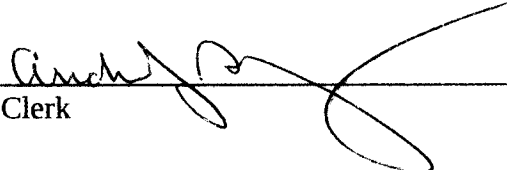
The Mayor suggested passing a resolution recognizing former Mayor Brooks E. Allen for his twenty years of service. The Council agreed. This matter was tabled to allow for the drafting of same.


A discussion took place regarding the possibility of the mailing of a Notice to the Town residents concerning matters such as unlicensed vehicles, overgrown property, waste receptacles, etc. The Clerk suggested including it in the the 2014 tax billing. This matter was tabled to allow for the drafting of same.

A brief discussion took place regarding the possibility of the County printing a LVF (license vehicle fee) on the Town's tax billings rather than selling auto decals. On motion by Mrs. Smith, seconded by Mrs. Lewis and carried to pursue this option with the County.

A discussion took place regarding unlicensed vehicles, multi families occupying the same household, and over-grown properties withing the Town. The Clerk was directed to forward a letter to Dennis and Juanita Dymso regarding their over-grown property on Lilliston Avenue.

No further business appearing the meeting adjourned.


Clerk


APPROVED

MINUTES OF TOWN COUNCIL MEETING OF JULY 23, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, July 23, 2014.

PRESENT: Patricia Smith, Vice Mayor; Joyce Lewis, Craig Cropper, James Johnson, Paul White and Richard Wallace, Councilmen; and Andrea J. Derby, Clerk.

No citizens were present.

The minutes of the former meeting were approved.

Mrs. Smith call for a moment of silence and offered prayer in remembrance of Mayor Brooks E. Allen, who passed away on July 5, 2014. Mr. Allen had served as Mayor for the past twenty years.

Mr. Johnson questioned if we had received a response from VDOT regarding the requested speed reduction on the northern entrance into Town. The Clerk responded that nothing had been received yet.

The Clerk provided the Council with an Order entered by Judge W. Revell Lewis of the Accomack County Circuit Court. Such Order provided for the Council to fill the vacant Mayor seat until the next scheduled election to be held May 3, 2016. A brief discussion took place. On motion by Mrs. Lewis, seconded by Mr. Cropper, and carried for Councilmen Richard Wallace to fill the vacancy. The Clerk reminded the Council that the vacant Council seat must be filled at the next Meeting of Council. The Clerk further noted that Kim Applegate's seat on the Board of Zoning Appeals also must be filled.

The Clerk noted having received \$1,000 in fire grant funds. After discussion, the Council directed the Clerk to divide the funds equally between Onley and Parksley fire companies.

A discussion took place regarding possible contributions/donations. The Clerk was directed to forward a check in the amount of \$100 to the Community Band.

The Clerk presented the Council with a proposed budget for the upcoming fiscal year. After discussion and on motion by Mrs. Lewis, seconded by Mrs. Smith, and carried the budget and tax levy of \$0.09 per \$100 on real estate and mobile homes, \$0.15 on personal property, and \$27.00 for motor vehicle decals was tentatively adopted, subject to final approval. The Clerk was directed to publish the same in the August 13, 2014 issue of the Eastern Shore News, giving notice of a public hearing on the budget to be held at the Board of Supervisor's Chambers in Accomac, Virginia on the evening of August 27, 2014 at 7:30 pm.


The matter of the collection of automobile license fees was discussed. The Clerk was directed to contact other Towns to see if there is an interest in sharing the cost of the software to allow the County to include the fee on town's tax bills.

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Minute of July 23, 2014


A discussion took place regarding the weed growth on the sidewalks/curbs. This matter was tabled until the next Meeting of Council in order to obtain some possible estimates. Mrs. Smith suggested hiring someone to attend to the matter of the over-grown growth around the Town Hall. The Council agreed.

Mr. Cropper directed the Clerk to request the presence of David W. Rowan, Esq., Town Attorney, to advise the Council regarding the issue of Anita Johnson's burned property.

No further business appearing the meeting adjourned.



Clerk



APPROVED

TOWN OF ACCOMAC, VIRGINIA

Proposed Expenditures For Period	Ending August 31, 2015
Waste Collection	36000
Electric	8000
Commissions	1300
Salaries	2660
Legal	200
Meetings	2000
Printing & Publications	1500
PO Box Rent	50
Dues	600
SS & Unemp Taxes	400
Auto Decals	100
Tax Prep	150
Election	0
Landscaping	100
Insurance	700
Christmas	200
Litter Grant Exp	1200
Fire Grant Exp	10000
Telephone	1750
Contributions	100
Office Rent	1500
Office Heat	700
Office Misc	340
Public Works	450
TOTAL	70000

Proposed Revenues For Period	Ending August 31, 2015
Sales Tax	22000
Real Estate Taxes	24500
Personal Property Taxes	2250
Auto Decals	3000
Litter Grant	1200
Fire Grant	10000
CATV Tax	5500
PPTRA	1000
Rolling Stock	25
Permits	25
Interest	50
From Reserves	450
TOTAL	70000

Proposed Levy: \$0.09 per \$100.00 on real estate & mobile homes
 \$0.15 per \$100.00 on personal property, machinery & tools
 \$27.00 - automobile decals

Commonwealth of Virginia,
 Town of Accomac, to wit:

In accordance with the provisions of the Code of Virginia, in such cases made and provided, notice is hereby given that the Council of the Town of Accomac will meet on the 27th day of August 2014, at 7:30 P.M. in the Board of Supervisor's Chambers (room #104) in Accomac, Virginia, and citizens will be heard at that time for or against the foregoing estimate of expenditures and revenues.

Richard Wallace, Mayor

MINUTES OF TOWN COUNCIL MEETING OF JUNE 25, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, June 25, 2014.

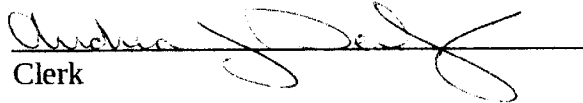
PRESENT: Brooks E. Allen, Mayor, Craig Cropper, and James Johnson, Councilmen, and Andrea J. Derby, Clerk.

Also present was Austin Cherrix.

The minutes of the former meeting were approved.

A brief discussion took place regarding the annual 4th of July parade.

No further business appearing the meeting adjourned.


Clerk


APPROVED

MINUTES OF TOWN COUNCIL MEETING OF MAY 28, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, May 28, 2014.

PRESENT: Brooks E. Allen, Mayor, Joyce Lewis, Patricia Smith, Craig Cropper, and James Johnson, Councilmen, and Andrea J. Derby, Clerk.

Also present was Andrew Cropper.

The minutes of the former meeting were approved.

The Clerk provided the Council with a letter of response from VDOT regarding the request to reduce the speed limit on the North entrance into Town.

The Clerk reported to the Council that the Town's funds are considered "public" and have different rates. The Clerk was directed to deposit the funds into their existing Sun Trust money market account.

A brief discussion took place regarding two of the Town's planters. It was decided, due to the summer heat, to move them in front of the Town Hall.

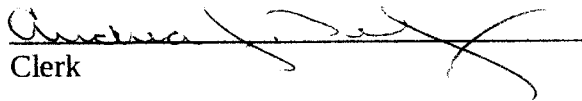
After discussion the annual Town clean-up was scheduled for Monday, June 16, 2014.


After a brief discussion the Clerk was directed to forward a letter to the owner of the apartment building on Front Street requesting that their garbage containers be removed after pick up.

The Mayor noted having received a request from J.D. Steelman for a 25 mph sign by his property on Drummondtown Road.

Patricia Smith volunteered to serve as Vice Mayor. There were no objections and the Council agreed.

No further business appearing the meeting adjourned.


Clerk


APPROVED

MINUTES OF TOWN COUNCIL MEETING OF APRIL 23, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, April 23, 2014.

PRESENT: Brooks E. Allen, Mayor, Joyce Lewis, Patricia Smith, Craig Cropper, John Hilton, and James Johnson, Councilmen, and Andrea J. Derby, Clerk.

No residents/citizens were present.

The minutes of the former meeting were approved.

A brief discussion took place regarding the Sun Trust CD that had come due. Patricia Smith provided the Council with current CD rates being offered by local banks. After discussion and on motion by John Hilton, seconded by Joyce Lewis and carried, the Clerk was directed to move the CD to Shore Bank at the 0.85% rate for the 13 month term.


The matter of the annual spring clean up was tabled until the next Meeting of Council.


The matter of the speed limit reduction on the North entrance into Town was tabled to allow for a response from VDOT.

The matter of the security of the Lilliston burned-out bungalow was tabled.

The Clerk provided the Council with a letter of response from Anita Johnson regarding her burned-out property.

No further business appearing the meeting adjourned.


Clerk


APPROVED

MINUTES OF TOWN COUNCIL MEETING OF MARCH 26, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, March 26, 2014.

PRESENT: Brooks E. Allen, Mayor, Joyce Lewis, Patricia Smith, Craig Cropper, John Hilton, and James Johnson, Councilmen, and Andrea J. Derby, Clerk.

No residents/citizens were present.

The minutes of the former meeting were approved.

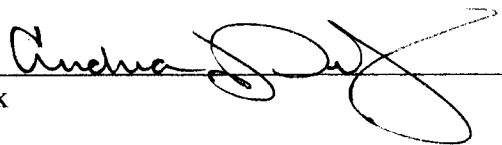
Mrs. Smith noted that the Town had a CD coming due. Mrs. Smith was directed to check into CD rates being offered by local banks.

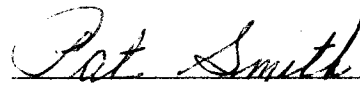
The Clerk provided the Council with a copy of the letter to Anita Johnson regarding her burned out property and with a memo from Town Attorney, David W. Rowan, regarding the burned out former funeral home. After discussion, on motion by Mr. Cropper and seconded by Mrs. Smith, the Clerk was directed to contact Mr. Rowan to have him forward a letter requesting the burned out bungalow be secured and closed up.

Mr. Johnson suggested that the 45 mph sign on the North end of Town should be moved back. The Clerk was directed to contact VDOT regarding same.

Mr. Cropper questioned the scheduling of the annual clean up. This matter was tabled.

No further business appearing the meeting adjourned.


Clerk


APPROVED

MINUTES OF TOWN COUNCIL MEETING OF FEBRUARY 26, 2014

A meeting was held pursuant to notice in the Accomack County Board of Supervisor's Chambers, in Accomac, Virginia at 7:30 P.M. on Wednesday, February 26, 2014.

PRESENT: Brooks E. Allen, Mayor, Joyce Lewis, Patricia Smith, Craig Cropper, John Hilton, and James Johnson, Councilmen, and Andrea J. Derby, Clerk.

No residents/citizens were present.

The minutes of the former meeting were approved.

It was noted that the January 2014 Meeting of Council was cancelled due to a snow storm.

The Clerk reminded the Mayor and Council that their election applications were due by March 4, 2014. A discussion took place regarding possible replacements for Theresa Hartman Thomas' seat.

The Clerk noted that the decal ad was run in the newspaper and decals would go on sale the first week of March. A brief discussion took place regarding how much revenue would be lost if the Town discontinued selling decals. This matter was tabled until the budget comes up for review.

Mr. Cropper provided the Clerk with the pole number of a streetlight on Popular Street that was staying on all the time. The Clerk was directed to contact ANEC.

Mr. Cropper questioned if all of the fire grant monies had to go to Tasley Fire Company. A brief discussion took place regarding the localities that serve the Town.

It was noted that the Town has ceased receiving direct deposits for *car rentals*.

Mrs. Smith noted that the Town had a CD coming due. Mrs. Smith was directed to check into CD rates being offered by local banks. The Clerk was questioned about the service charge that Sun Trust Bank charged. She responded that it was due to the high volume of checks that were deposited during tax season.

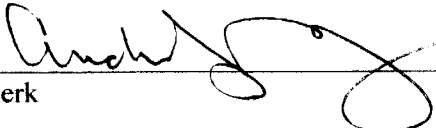
Mr. Cropper suggested posting on the town sign that garbage cans should be removed after pick up. The Clerk was directed to post this notice on the town sign.

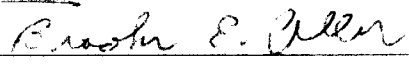
Mr. Cropper noted that the rubber no parking markers have not been put back in place following the completion of the sidewalk repairs. The Clerk was directed to forward a letter to Robert Isdell of VDOT.

Mr. Cropper requested that Town Attorney, David Rowan, forward a formal letter to Anita Johnson regarding her burned out property on Front Street. The Clerk was directed to contact David Rowan regarding same.

Mr. Cropper noted that he witnessed a young man in the Town Hall that appeared to be playing video games. The Clerk was directed to take care of this.

No further business appearing the meeting adjourned.


Clerk


APPROVED